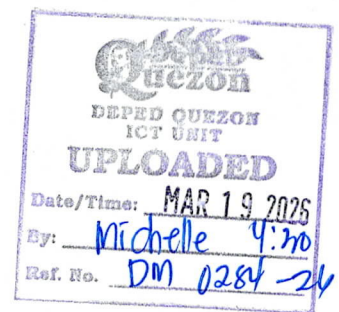




Republic of the Philippines  
**Department of Education**  
REGION IV-A - CALABARZON  
SCHOOLS DIVISION OF QUEZON PROVINCE



18 March 2026

**DIVISION MEMORANDUM**

No. 0284, s. 2026

**SCHEDULE OF THE DISTRIBUTION AND RETRIEVAL OF THE 2025 ACCREDITATION AND EQUIVALENCY (A&E) TEST MATERIALS**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
ALS Education Program Supervisor/Specialists  
Public Schools District Supervisors  
District Testing Coordinators  
District ALS Coordinators  
All Others Concerned

1. In line with the administration of the 2025 Accreditation and Equivalency (A&E) Test, scheduled on **March 29, 2026**, at designated testing centers, this Office informs all concerned **Chief Examiners and/or their duly authorized representatives** of the schedule of the distribution and retrieval of test materials.
2. The detailed schedule of distribution and retrieval is provided in **Enclosure No. 1** of this Memorandum.
3. All concerned personnel are advised that the distribution and retrieval of test materials shall be conducted at the **School Governance and Operations Division (SGOD) Office**.
4. The list of Division Testing Personnel assigned to oversee the distribution and retrieval activities is attached as **Enclosure No. 2** for guidance and reference.
5. Travel expenses incurred relative to the distribution and retrieval of A&E test materials shall be charged against the Program Support Fund (PSF) for National Assessment, subject to existing government accounting and auditing rules and regulations.
6. For immediate dissemination and strict compliance.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

smemgd03/18/2026

DEPEDQUEZON-TM-SDS-04-009-003



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Enclosure No. 1 to DM No. 0261, s. 2026

**Schedule of Distribution and Retrieval of 2025 A&E Test Materials**

March 23, 2026 (Distribution)

March 31, 2026 (Retrieval)

	<b>Testing Center</b>	<b>Time</b> [March 23/March 31, 2026]
1	Infanta NHS	9:00 am – 9:30 am
2	General Nakar District Jail	9:30 am – 10:00 am
3	Catanauan District Jail	10:00 am – 10:30 am
4	Bondoc Peninsula AHS	10:30 am – 11:00 am
5	Lopez NCHS	11:00 am – 11:30 am
6	Gumaca District Jail	11:30 am – 12:00 pm
7	Bureau of Jail Management and Penology (Candelaria District)	1:00 pm – 1:30 pm
8	Quezon NHS	1:30 pm – 2:00 pm
9	Pagbilao District Jail	2:30 pm – 3:00 pm
10	Quezon District Jail	

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Enclosure No. 2 to DM No. 0284, s. 2026

**List of Division Testing Personnel Assigned During the Distribution and Retrieval  
of the 2025 A&E Test Materials**

	<b>Name of Testing Personnel</b>	<b>Position</b>
1	MICHELLE G. DUMA	Senior Education Program Specialist/SGOD-SMME
2	PAUL JUSTINE C. ZOLETA	Administrative Aide VI/SGOD-SMME
3	EDNA G. ADEL	Head Teacher III/Talipan NHS
4	ROWENA P. ALBARAN	Head Teacher III/Talipan NHS
5	JOHN GLENDON D. ADEL	Head Teacher III/ Talipan NHS

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